

SHORNE PARISH COUNCIL

**Minutes of the Meeting held on
5th December 2019 in Shorne Village Hall**

PRESENT

Mr R Lane (Chairman)
Mr R Theobald
Mrs L McCluskey
Mr R Hardy
Ms Clifton

APOLOGIES for non-attendance were received from Mr Bugg, Mr C Rea, Mr S White, and Mrs S Lindley

Parishioners in attendance: PSCO Jo Hartley

48 To receive any declarations of interest for any items on the agenda

None received.

49 To approve the minutes of the meeting held on 5th September 2019

The draft minutes were circulated for comment on 9th September 2019, and a minor error noted by Mrs McCluskey was corrected. No other comments were received. The minutes were **AGREED** and signed as a true record.

50 Matters arising from the minutes

35 – A formal proposal for a phone mast on Shorne Common has since been received, from Galliford Try.

36 – The SID consultation was completed, and the SID has now been ordered and awaiting for it to arrive. The grant monies have now been received from KCC.

37 – The Speedwatch equipment has been repaired. A further repair was required, but this was a free repair.

38 – Mr Theobald and Ms Clifton attended an Lower Thames Crossing meeting in London on 22.11.19 regarding LTC legacy proposals.

51 To approve the minutes of the Finance meeting held on 24th October 2019

The draft minutes were circulated for comment on 1st November 2019, and minor amendments were incorporated. No other comments were received. The minutes were **AGREED** and signed as a true record.

52 2020 Budget and Precept

At the Finance Committee Meeting on 24th October 2019, the 2020 budget and precept were set at £33,130. However, it was also agreed to consider resurfacing the car park. This was estimated at £6,500 and was not included in the budget or precept figure.

On 25th October 2019, Cantium (the KCC company which hosts our website) informed the Parish Council that there will be a charge of £995 for the provision of the parish council website facility in 2020, followed by £675 a year after that. This was received after the budget had been set and was not included in the budget.

On 4th November 2019, a proposal for a mobile telecommunications mast on Shorne Common was received. The Parish Council does not agree with the proposal, and may need to engage specialist support to oppose this. This is likely to incur significant additional costs.

In early November 2019, the Parish Council became aware that Shornemead level crossing had been closed for safety reasons. It is possible that we may need to incur costs associated with getting a safe right of way re-established.

On 28th November 2019, we received a copy of a quotation for £1,366 to upgrade the village hall clock. This automatically restarts the clock and resets the time in the event of a power interruption. We were advised that the quotation had originally been sent on 26th November 2018, however we have no record of receiving this. Again, this has not been budgeted for.

In view of the additional costs not included in the budget, and the potential liability for additional costs that have arisen since the budget was set, Members were invited to review the 2020/21 precept requirement before it is submitted to Gravesham Borough Council.

After discussions, it was agreed to increase the precept by a further £5,000. Whilst this represents a significant percentage increase, it is estimated that it will only amount to an increase of around £8.60 a year for Band D households, equivalent to around 16.5p a week, and the Shorne Parish precept is still expected to be one of the lowest in Gravesham.

53 Finance Report

To Review Finance report, including any exceptional items

Item	Amount	VAT	Total
E Slip May/June Month 2 & 3 (Direct Debit)	£19.00	£3.80	£22.80
E Slip July & August Month 4 & 5 (Direct Debit)	£38.00	£7.60	£45.60
E Slip September Month 6 (Direct Debit)	£38.00	£7.60	£45.60
E Slip September Month 7 (Direct Debit)	£19.00	£3.80	£22.80
ICO (Direct Debit)			£35.00
Mrs S Poole Wages (Sept) (Chq 102739)			£790.46
Mrs S Poole Wages (October) Chq 102764			£744.17
Mrs S Poole Wages (November) (Chq 102744)			£776.42
HMRC NI & Tax Period 5, 6 & 7 (Chq 102761)			£79.41
Nest Pension for Mrs S Poole Aug Contributions			£32.95

Nest Pension for Mrs S Poole Sept & Oct Contributions			£113.96
Nest Pension for Mrs S Poole Nov Contributions			£57.52
Public Works Loan (Direct Debit)			£1,623.48
Unipar Speedwatch repair (Chq 102741)	£192.70	£38.54	£231.24
All Seasons Garden Maintenance (Chq 102743)			£123.95
Shorne Village Hall Meetings (Quarter 3) (Chq 102762)			£60.00
PKF Littlejohn (Chq 102763)	£200.00	£40.00	£240.00
Tom Gozzett (Chq 102765)			£441.00
Mrs S Poole Expenses Vodafone July & August, Travel, Parking, Conferences, Ink (Chq 102766)	£314.21	£37.77	£351.98
Vodafone Sept (Direct Debit)	£44.42	£8.89	£53.31
Vodafone Oct (Direct Debit)	£23.77	£4.76	£28.53
Vodafone Nov (Direct Debit)	£30.21	£6.05	£36.26
Total			£5,956.44
Total B/Fwd			TBA
Total C/Fwd			TBA
Received from KCC			£1,600.00

54 Correspondence Requiring Action

Nothing urgent was identified.

55 Matters for formal determination at the next meeting of the Parish Council

To include:

- a) To agree formal actions regarding the Telecoms mast, including engagement of specialist advisers. In the meantime, Mr Lane will draft a response to Galliford Try.
- b) To agree actions regarding Shornemead level crossing. In the meantime, Mr Theobald will research relevant legislation and specialist PROW advice.
- c) To approve placing an order with the website provider.

56 General matters raised by Members for discussion

PSCO Jo Hartley reported on various matters concerning Shorne Parish and neighbouring areas, including the recent burglaries in Bowesden Lane and Luddesdown. She also reported on the Community Safety pop-up shop currently providing advice in St George's Centre. Mr Lane discussed the recent traffic survey in the 30 mph section of Pear Tree Lane. This identified that only 30% of vehicles complied with the speed limit, with 30% - 35% exceeding the enforcement threshold, and around 10% exceeding 40 mph. PCSO Hartley will consider this when bidding for speed enforcement team time.

There being no further business, the meeting closed at 20.25

Signed Mr Lane:.....

Dated:.....