

Shorne Parish Council

— Borough of Gravesham —



c/o Shorne Village Hall
The Street, Shorne
Gravesend
Kent, DA12 3EA

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Members are summoned to attend the Annual Parish Meeting of the Parish Council by video conference on Zoom at 7.45pm on Thursday 6th May 2021.

The agenda is given below.

Mrs S Poole
Clerk

AGENDA

- 1 Apologies for absence
- 2 To receive any declarations of interest for any items on the agenda
- 3 Election of Chairman and Vice-Chairman of Shorne Parish Council
- 4 Election of Committees:-
 - (a) Appointment of Members to the Planning & Highways Committee and the election of the Chair and Vice-Chair
 - (b) Appointment of Members to the Footpaths, Properties & Greens Committee and the election of the Chair and Vice-Chair
 - (c) Appointment of Members to the Finance & General Purposes Committee
 - (d) Appointment of Members to the Emergency Planning Committee
- 5 Appointment of Representatives on Outside Bodies:-
 - (a) Shorne Village Hall Management Committee
 - (b) Gravesham Rights of Way Committee
 - (c) Shorne Church of England Primary School - Board of Governors
 - (d) United Charity Committee
 - (e) John Baynard's Charity
 - (f) Thomas Smythe's Charity
 - (g) Page's Educational Foundation Charity
 - (h) GBC/KCC Joint Transportation Board
 - (j) Local KALC - Rural Parishes
 - (k) Parish Council's Liaison at GBC

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- 6 Internal Administrative Appointments
 - (a) Annual Parish Report Editor
 - (b) Internal Financial Pre Checks
- 7 To approve the minutes of the Parish Council Meeting held on 8th April 2021
- 8 Finance – Update on Annual Audit which is with Internal Auditor
- 9 Review of the Risk Register
- 10 Review of the Standing Orders, and put in place monthly reviews for Policies and Procedures.
- 11 To review report from the Planning & Highways Committee
- 12 To review report from the Footpaths, Properties & Greens Committee
 - 12.1 Update on play equipment at Shorne Common
- 13 To review Finance Report
- 14 Update on Annual Report
- 15 To receive any update on Shornemead level crossing
- 16 To receive any update on Lower Thames Crossing
- 17 To receive any report from Borough Councillor R Lane
- 18 To receive any report from County Councillor B Sweetland
- 19 Correspondence requiring action (to be circulated before the meeting)
- 20 General matters raised by Members for discussion