

SHORNE PARISH COUNCIL

Minutes for the Parish Council Meeting held on 9th April 2026 at Shorne Village Hall

PRESENT Mr R Lane (Chairman)
 Mr R Theobald
 Mrs S Lindley
 Ms P Clifton
 Mr J Bugg
 Mr R Hardy
 Mrs D Salmon (Clerk)

APOLOGIES Mrs L Williams
 Mr C Rea

Not in attendance: Mr T Rochard-Pullen

96. To receive any declarations of interest for any items on the agenda

None.

97. To consider any items raised by Parishioners in attendance

None in attendance.

98. Approval of minutes of the Parish Council Meeting held on 26th February 2026

The minutes were approved.

99. Finance Report

A schedule of all bank transfers, payments received, and payments made during February and March 2026, together with the reconciled bank balance, was circulated with the agenda. The schedule of payments was reviewed and approved, and is set out below.

Date	Description	Net	VAT	Total
BARCLAYS CURRENT ACCOUNT				
30/01/2026	B/fwd Reconciled Bank Balance			£4,684.15
RECEIPTS				
23/02/2026	HMRC VAT Refund	£0.00	£729.42	£729.42
	Total Receipts for February Statement	£0.00	£729.42	£729.42
TRANSFERS				
24/02/2026	From Precept Reserve	£5,000.00	£0.00	£5,000.00
24/02/2026	To General Reserve Re: Assets Renewals	-£240.35	£0.00	-£240.35
PAYMENTS				
24/02/2026	Clerk Allowances	£51.00	£0.00	£51.00
24/02/2026	Air Landline - Telephone	£9.99	£2.00	£11.99
24/02/2026	Postage	£0.87	£0.00	£0.87
25/02/2026	Hoist Fencing - <i>Crabbles Bottom Gate</i>	£304.17	£60.83	£365.00

25/02/2026	Mazars - <i>External Audit Fee 2025</i>	£315.00	£63.00	£378.00
27/02/2026	Blakes Securiry Systems - <i>Crabbles Bottom Keys</i>	£10.92	£2.18	£13.10
27/02/2026	Clerk Salary	£1,097.40	£0.00	£1,097.40
27/02/2026	Topsource	£23.54	£4.71	£28.25
	Total Payments for January Statement	£1,812.89	£132.72	£1,945.61
27/02/2026	C/fwd Reconciled Bank Balance			£8,227.61
RECEIPTS				
	Total Receipts for February Statement	£0.00	£0.00	£0.00
TRANSFERS				
05/03/2026	From Precept Reserve	£5,172.00	£0.00	£5,172.00
30/03/2026	From Precept Reserve	£15,000.00	£0.00	£15,000.00
PAYMENTS				
09/03/2026	Baylis Landscapes - <i>Crabbles Bottom Maintenance</i>	£5,172.00	£1,034.40	£6,206.40
20/03/2026	Clerk Allowances	£51.00	£0.00	£51.00
20/03/2026	Air Landline - Telephone	£9.99	£2.00	£11.99
27/03/2026	Blakes Securiry Systems - <i>Crabbles Bottom Keys</i>	£31.80	£6.36	£38.16
27/03/2026	Clerk Salary	£1,097.60	£0.00	£1,097.60
27/03/2026	Topsource	£23.54	£4.71	£28.25
30/03/2026	Parish Council Websites - <i>Annual Hosting</i>	£240.00	£0.00	£240.00
30/03/2026	Versatile Property - <i>NNR Signs</i>	£395.00	£79.00	£474.00
	Total Payments for March Statement	£7,020.93	£1,126.47	£8,147.40
30/03/2026	C/fwd Reconciled Bank Balance			£20,252.21
31/03/2026	Rosherville Repairs & Maintenance (GBC) - <i>Michael Gardens</i>	£7,731.10	£1,546.22	£9,277.32
31/03/2026	YEAR END BALANCE			£10,974.89
BARCLAYS RESERVE ACCOUNTS				
31/03/2026	Reserve Precept Balance			£56,659.56
31/03/2026	Reserve General Balance			£780.47

100. Interim report from the Planning & Highways Committee

Mrs Lindley reported:

Planning:

- There is still no official date for the Local Plan Regulation 19 consultation.
- A decision for the Northfleet Harbourside Development is due in May.

Highways (LTC):

- Mrs Lindley and Mr Lane continue to have regular informal meetings with representatives from the LTC.
- The landscaping to the East of Thong Lane is now complete.
- Access for works traffic at Thong Lane is due to commence, with traffic lights to be installed giving traffic on Thong Lane priority.
- Further archaeology works are to be completed soon, and in a short space of time, so activity levels will be high.
- The footpath diversion route by Michael Gardens has now been amended.
- There are scheduled road closures including Marling Cross.
- The LTC intend to hold bi-monthly drop-in sessions for residents. Locations to be confirmed, but they hope to use Cascades Leisure Centre and/or Shorne Country Park.

Highways (Other):

- A high quantity of road closure notifications are being received for Utilities works.

- KCC have completed the dropped kerb installation at Manor Field, and the bus stop markings have been re-painted. Unfortunately, several vehicles have been seen blocking both. Mrs Lindley to escalate the requirement for double yellow lines to be installed by KCC.
- Mr Theobald reported that the potholes in Warren View that he previously reported have now been filled in.
- Mr Hardy reported that fencing is being installed in the field with NS169. It is still not clear as to where the footpath diversion route will be, but a substantial gap has been left around the edge which would allow for the footpath.

101. Interim report from the Footpaths, Land & Properties Committee

Ms Clifton reported:

- Ms Clifton and Mr Rea met with the resident that sent a written request for approval to use Crabbles Bottom to take-off and land his model aircraft. The resident provided a demonstration and answered questions. Approval given.
- There has been no update from NPC Tree Surgery regarding a rescheduled date for the works at Shorne Common Rough and Shorne Recreation Ground.
- Regarding the replacement fencing works required at Crabbles Bottom, Ms Clifton has circulated a quote from Hoist Fencing and is meeting with Baylis Landscaping on Friday 10th April on site before they submit a quote. A 3rd quote is to be arranged.
- Shorne Young Farmers have now removed their sheep. They will notify us of the date when they will be putting some different sheep into the orchard. Unfortunately, the water troughs provided by the Young Farmers were recently stolen.

102. To receive any report from Borough Councillor(s)

No report received.

103. To receive any report from County Councillor(s)

No report received.

104. To review and approve the Asset Register

There are no significant new fixed assets since last year. As noted at the Parish Council meeting on 10th April 2025, Mrs Lindley pointed out that the bollards outside the Country Park, valued at £6,380, have been incorrectly included in our approved asset registers since March 2021. Although the Parish Council paid this money, the bollards do not belong to the Parish Council, they are KCC assets. It was agreed to approve the asset register as presented on 10th April 2025, but that the Clerk would delete the bollards when transferring the register onto the Scribe accounting system in the next few months.

The bollards have therefore been removed from the register, however the total value of fixed assets included in box 9, Section 2 of the Annual Governance & Accountability Return (AGAR) will need to be restated this year.

The Asset Register has been updated to include the CCLA valuations as at 31.03.26.

The Asset Register was approved.

105. Update on meetings of KALC Area Committee and other external bodies

- (a) **KALC:** The next meeting is on 1st June 2026. Mr Theobald and Ms Clifton to attend.
- (b) **GROWC:** Mr Theobald and Ms Clifton attended the meeting held on 25th March. Mr Theobald advised members that the footpath closures on the marshes are due to National Grid works. Ms Clifton advised that the majority of the meeting was discussions regarding planning.
- (c) **Parish Chairs:** The minutes of the meeting of the Parish Chairs with the Leader of Gravesham Council on 9th March have been circulated to Members. We are still awaiting publication of the Local Plan Regulation 19 consultation.

106. Correspondence requiring action

Mrs Lindley received an email, and responded to a resident regarding his parking concerns on the Ridgeway. Mrs Lindley has reported the concerns to GBC and advised the resident that the Parish Council has no powers over parking issues.

Mrs Lindley will be speaking about parking throughout the whole Parish at the Parish Assembly and in the Parish Report.

107. General matters raised by Members for discussion

- **Mr Lane: Lorry Watch** - There are now 10 active Lorry Watch volunteers. A total of 25 Lorry Watch Notices have been sent in the past three months. Mr Lane has carried out a survey for an additional CCTV camera to assist in identifying overweight vehicles reported to Lorry Watch, and is awaiting a quotation.
- **Mr Lane: Land Exchange** - No progress made, nothing further to report.
- **Mr Lane: Parish Assembly** - This will be held on 23rd April. Contributing members are requested to share their reports in advance to avoid unnecessary duplication and detail, as the Annual Report has doubled in size over the past 15 years.
- **Ms Clifton: Shorne Wildlife Group** – a member of the group has contacted Ms Clifton to advise that KCC are offering free trees and hedges, and asked if the Parish Council consider any public areas may be suitable. Members discussed and no areas were identified.
- **Mr Hardy: Green Farm Lane** – Mr Hardy and Ms Clifton walked the length of Green Farm Lane this week and are pleased to advise that all drivers were courteous, and there were no lorry sightings.

108. Matters discussed in private under item 13 of the Council's Standing Orders

- 108.1 Village Hall Financial Report – Shorne Village Hall Management Committee provided a report of their finances as per the agreement of the grant awarded by the Parish Council in 2025. Members discussed.

There being no further business, the meeting closed at 8:12pm.

Signed Mr Lane:..... Dated:.....